



DONYI-POLO B.Ed. COLLEGE

Bank Tinali, Itanagar, 791111, (A.P.)

Affiliated to Rajiv Gandhi University, Rono Hills, Doimukh (A.P)

Recognized by NCTE, Bhubaneswar, Odisha

Ref. No

Dated:/...../20.....

Application for lost of College Identity Card / Library Card

To

The Principal,
Donyi-Polo B.Ed College,
Itanagar (A.P)-791111.

Date:/...../20.....

Subject: College Identity Card / Library Card Lost Application.

Respected Sir/Madam,

Most respectfully, I would like to state that my name is
and I am student of **B.A** / **B.A.B.Ed** / **B.Ed** course Department
under **Donyi-Polo B.Ed College, Itanagar, Arunachal Pradesh, Session 20..... to** bearing
roll number

I am most apologetically writing this latter to inform the department that I have lost
my College Id card in the (Place) I attended yesterday.
When I became aware about such fact I visited the after
the but could not find it.

This letter is to request a temporary card, or such document which would indicate my
identity. Further. If any person finds my card and submits it to you then please notify me.

Your Sincerely,

..... (Signature)

..... (Name)

..... (Roll Number)

..... (Contact No.)